Association of Nepalis in Minnesota (ANMN)

Board Meeting Minutes

Date: September 7, 2025

Time: 2:00 PM – 4:00 PM

Location: Hennepin County Ridgedale library

Attendees:

- Bhaskar.Tripathy
- Roshani Dahal
- Bijay Shrestha
- Bhim Gurung
- Rani Gupta
- Merina Gautam

1. Welcome & Introductions

- Brief introductions of all present members were conducted at the beginning of the meeting.

2. Teej Event Review

- ANMN coordinated with the Pundit Jee for the Teej Pooja.
- The originally planned 5:00 PM event was cancelled; only the 3:00 PM Pooja took place.

3. UFM Invoice – New Year Event

- Some penalties were charged for food spillage on the carpet and tape damanage on the walls
- Notes for future events:

1. ANMN should not make direct reservations; student reservations are required to avoid outside rates.
2. This will be treated as a **special cause**.

3. Identified as a **management issue**; responsibilities need to be clearly defined and delegated.
4. All tasks should be **documented,** and a **task checklist** should be developed for future reference.

4. ANMN email policy and SharePoint folders

- Current document structure on **SharePoint** is disorganized.
- Deadline for reorganization: **October 18 (estimated)**
    - Organize documents by function:
        - Financials
        - Board Meetings
        - Events
        - Onboardings
    - Create **subsections by year**
- Ensure accessibility for all members.
- Assigned to: **Bhaskar T.** and **Merina G.**
- Provide **base SharePoint links** to all members.
- Postak to hold a meeting with Merina and Bhaskar regarding website updates on following Thursday

5. ANMN Committee

- Various committees were discussed and noted that the website did not have the latest governance documents. Information Management committee will update.

6. Dashain/Tihar event updates

- **Expected Attendance:** 200 people
- **Meal:** Full course; total cost ~$3,000 (ordered by tray to ensure all attendees are covered)
- **Ticket Pricing:**
    - Pre-sale: $20
    - At the gate: $25
- **Sponsorship:** Letter prepared and awaiting responses from sponsors
- **Performance Line-up:**
    - 8 dance performances
    - 2–3 singers

    - Approx. 1-hour total program
    - 5:00–6:00 PM: Theatre performances
- **Vendors:** None confirmed yet

7. CAAL project update

- Update **onboarding resources** to include policies.
- Active period: **September – March**
- First activity: **September 21**
- Focus on:
    - Onboarding documentation (e.g., orientation processes)
    - Developing structure and processes
    - Handbook update with **public** and **private** sections